

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice PS-419

For: State and County Offices

Training for e-LDP Beta Test Sites

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

PSD plans to begin e-LDP Beta testing in 21 County Offices in January 2002.

B

Purpose

This notice provides:

- the schedule for the Beta test training session
- information about hotel accommodations and transportation
- travel authorization information for attendees from each State.

2 Beta Test Training Schedule and Participants

A

**Location and
Dates**

The e-LDP Beta Test training session will:

- begin Tuesday, January 15 at 8:30 a.m.
- end Thursday, January 17 at 3:30 p.m.
- be held at the USDA complex in Kansas City, Missouri.

B

Participants

State and County Offices are authorized to send **1** participant from **each** State Office and **each** County Office listed in subparagraph C.

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Disposal Date

January 1, 2003

Distribution

State Offices; State Offices relay to County Offices

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2 Beta Test Training Schedule and Participants (Continued)

C

Beta Test Participants

This table provides information about Beta Test participants.

e-LDP Beta Site Addresses and Contacts, and State Office Personnel			
State Beta Test Attendee	County E-mail Addresses and Contacts		Address and Phone Number
	Attendee	County Office 2nd	
1 - IL Scherrie Giamanco	Steve Turner, CED COF e-mail Virginia.fsa@il.usda.gov	Sandi Fouts, PT	Cass County 652 S. Main St. Virginia, IL 62691 217-452-7781
2 - IA Brad Murray	Steve Kennedy, CED COF e-mail ia099@ia.usda.gov	Susan Keenan, PT	Jasper County 709 1 st Ave W Newton, IA 50208 641-792-5019
3 - KS Trish Halstead	Marsha Schell, PT COF e-mail Marshall.County@ks.usda.gov	Keith E. Tilley, CED	Marshall County 1133 Pony Express Hwy Marysville, KS 66508 785-562-5343
4 - NE Debra Opplinger	Maxine Knauss, CED maxine.knauss@ne.usda.gov	Karla Wait, PT karla.wait@ne.usda.gov	York County 419 W. 6 th York, NE 68467 402-362-5700
5 - IN Don Hunton	Jay Gould, CED jay.gould@in.usda.gov	Dawn Hummel, PT dawn.hummel@in.usda.gov	Adams County 210-1 E. Monroe St. P.O. Box 4020 Decatur, IN 46733 219-724-4124
6 - MN Linda Hockert	Yvonne Girard, PT Yvonne.Girard@mn.usda.gov	Jennifer Penske, PT Jennifer.Penske@mn.usda.gov	Lyon County 1424 E. College Dr. Marshall, MN 56258 507-537-1401
7 - OH Bob Cole	Todd Warner, CED todd.warner@oh.usda.gov	Betsy Anstead, PT betsy.anstead@oh.usda.gov	Sandusky County 2000 Countryside Dr. Fremont, OH 43420 419-334-6330
8 - MO Don Engelbrecht	Jim Nance, CED jnance@mo.usda.gov	Re'nee Schrader, PT renee.schrader@mo.usda.gov	Nodaway County 206 E. South Hills Dr. Suite 104 Maryville, MO 64468 660-582-7423

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2 Beta Test Training Schedule and Participants (Continued)

C Beta Test Participants (Continued)

e-LDP Beta Site Addresses and Contacts, and State Office Personnel			
State Beta Test Attendee	County E-mail Addresses and Contacts		Address and Phone Number
	Attendee	County Office 2 nd	
9 - ND Brian Haugen	Gwen Uecker, CED gwen.uecker@nd.usda.gov	Joe Tamerius, PT joe.tamerius@nd.usda.gov	Cass County 4660 Amber Valley Pkwy S Fargo, ND 58104 701-282-2157
10 - SD Lynn Stoltenburg	Carmen Mason, PT carmen.mason@sd.usda.gov	Diane Dangel, PT diane.dangel@sd.usda.gov	Spink County 25 ½ W. 6 th Ave Redfield, SD 57469 609-472-0102
11 - WI Wayne Schwartz	Debbie Schut, CED debra.schut@wi.usda.gov	Melissa Gross, PT melissa.gross@wi.usda.gov	Jefferson County 134 W. Rockwell St. Jefferson, WI 53549 920-674-2020
12 - TX Kirk Goodman	Paul Newhouse, CED hpaul.newhouse@tx.usda.gov	Eileen Haley, PT eileen.haley@tx.usda.gov	Collin County 1406 N. McDonald St. STE G McKinney, TX 75069 972-542-0081
13 - MI Sandi Durham	Kelly Losey, PT kelly.losey@mi.usda.gov	Judy Horton, PT judy.horton@mi.usda.gov	Jackson County 211 W. Ganson St. Jackson, MI 49201 517-789-7716
14 - NC Ralph Price	Deana Cashwell, PT deana.cashwell@nc.usda.gov	Brenda Stancil, PT brenda.stancil@nc.usda.gov	Sampson County 80 County Complex Rd. Clinton, NC 28328 910-592-4791
15 - AR Tony Franco	Butch Kelly, CED jim.kelley@arwynne.fsc.usda.gov	Lamar Rolland, PT lamar.rolland@arwynne.fsc.usda.gov	Cross County 1936 N. Falls Wynne, AR 72396 870-238-3285
16 - KY Troy Meyers	Coy Higdon, CED COF e-mail KY047@ky.usda.gov	Linda Rider, PT	Christian County 536 Noel Dr. Hopkinsville, KY 42240 270-885-5066

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2 Beta Test Training Schedule and Participants (Continued)

C
Beta Test
Participants
(Continued)

e-LDP Beta Site Addresses and Contacts, and State Office Personnel			
State Beta Test Attendee	County E-mail Addresses and Contacts		Address and Phone Number
	Attendee	County Office 2nd	
17 - OK Harold Dick	Malinda Freeman, CED malinda.freeman@ok.usda.gov	Dianna Weiand, PT dianna.weiand@ok.usda.gov	Texas County 601 SE 5 th Guymon, OK 73942 580-338-7379
18 - TN Gale Swift	W. T. Hime, CED w.hime@tnunioncit.fsc.usda.gov	Sally Cherry, PT sally.cherry@tnunioncit.fsc.usda.gov	Fayette County 18084 US Hwy 64 Somerville, TN 38068 901-465-3694
19 - MT Ray Anderson	Bill Evans, CED bill.evans@mt.usda.gov	Joyce Erbe, PT Joyce.erbe@mt.usda.gov	Chouteau County P.O. Box 309 Fort Benton, MT 59442 406-622-5401
20 - LA Gerard Labbe	Christy Warner, PT christy.warner@la.usda.gov	Reese Traylor, CED reese.traylor@la.usda.gov	East Carroll County 406 Lake St. Lake Providence, LA 71254 318-559-2640
21 - PA Jacki Stonfer	Eugene Sweigard COF e-mail northumberlandfsa@pa.usda.gov	Sanae Poust, PT	Northumberland County Plum Creek Rd Sunbury, PA 17801 570-286-4311

3 Hotel and Travel Information

A Hotel Information

The daily room rate is \$85, sales tax is exempt, for a single room.

Participants shall:

- make their own reservations directly with the:

The Four Points By Sheraton Kansas City
One East 45th Street
Kansas City, MO 64111
1-816-753-7400

Note: Reservations must be made **no later than January 7, 2001.**

- identify themselves as participants of the **USDA/e-LDP/Training**
 - guarantee their room for late arrival (after 6 p.m.) by using a credit card.
-

B Per Diem and Travel Authorization

The per diem rate for Kansas City, MO is \$127 a day (\$85 for lodging and \$42 for M&IE).

Each State and County Office employee attending **must** have an approved AD-202 or FSA-164, as applicable, before incurring travel expenses.

Important: This notice does not constitute an approved travel authorization.

Travel for State Office participants shall be charged to Washington-controlled State Travel Funds.

Participants shall:

- make their own travel arrangements as soon as possible
 - not schedule departing flights before 7:00 p.m. local time on Thursday, January 17.
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3 Hotel and Travel Information (Continued)

C

Airport to Hotel

Service	Cost	Additional Information
KCI Shuttle	\$14 one way and \$23 round trip	The KCI Shuttle provides service from the airport to The Four Points By Sheraton for \$14 one way and \$23 round trip. You may purchase a ticket for the shuttle by dialing 5000 on any white airport courtesy phone or purchasing a ticket at the KCI Shuttle ticket counter located in the baggage claim areas.
Quicksilver Airport Service	\$ 23.50	Make reservations 24 hours in advance by calling 913-262-0905 or 800-888-8294.

D

Training Location

Training location	The training will be held at: The BEACON BUILDING 6501 Beacon Drive Room G07 A&B Kansas City, MO 64133	
ID Badges	All trainees must wear their government identification badges to enter the Building.	
Transportation to and from the training sessions	Transportation will be provided to the training sessions. The bus schedule is as follows: January 15, 16, and 17 8:00 a.m. from Hotel to training site January 15, 16, and 17 4:00 p.m. from training site to Hotel	

E

Reasonable Accommodations

Persons with disabilities who require accommodations to attend or participate in this training should contact KCAO at 816-926-6517 or TTY at 816-926-7440.

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4 Action

A

State Office and Participant Action

State Offices and participants shall take the following actions:

- **by COB January 7, 2001**, participants shall register directly with The Four Points By Sheraton Kansas City
 - if a participant needs special accommodations, notify the hotel and airline directly.
-

B

State Office Training Documentation

Participants or the State Training Officer shall document this training using the Combined Administrative Management System (CAMS). This training is CAMS course number 020062.

Direct questions about processing to Tom Montgomery or Joe Hoffman at 202-418-9041.
